

**Poulsbo Port District – Port Commission  
Poulsbo Marina – 18809 Front Street  
Multi-Purpose Building on ‘E’ Dock**

Subject	*HYBRID* Regular Meeting Agenda	Date	March 16, 2023
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Thomas Rose	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Eugene Madayag, Port Manager; John Piccone, P.E.; Carol Tripp, Port Accountant		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	<b>CALL TO ORDER</b>	
2.	<b>COMMISSIONER COMMENTS</b>	
3.	<b>PUBLIC COMMENTS (limit of 3 minutes)</b>	
4.	<b>POULSBO BOATER’S ASSOCIATION REPORT</b>	
5.	<b>CONSENT AGENDA ITEMS</b> (Next Res: 2023-1) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. <b>A. Approve meeting minutes of: 2.16.23</b> <b>B. Warrants: 18148 – 18184, P13536 – P13559, 2/25/23 EFT, 2/28/23 EFT, 3/3/23 EFT, 3/10/23 EFT, 3/17/23 EFT in the amount of \$1,058,376.55.</b>	
6.	<b>OLD BUSINESS ITEMS</b>	
	A. Breakwater Updates – John Piccone, P.E.	
	B. Dinghy Insurance	
7.	<b>NEW BUSINESS ITEMS</b>	
	A. Commissioner Responses to public comments/discussions	
	B. Manager’s Report	
	C. Promine Design Boathouse Re-Float – Eugene	
	D. Molo Marina Software Upgrade - Carol	
8.	<b>PUBLIC COMMENT &amp; REQUESTS FOR FUTURE AGENDA ITEMS</b>	
9.	<b>COMMISSIONER COMMENTS</b>	
10.	<b>ADJOURN</b>	

<https://us02web.zoom.us/j/83595031480>

Meeting ID: 835 9503 1480

One tap mobile

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

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Meeting ID: 835 9503 1480

Find your local number: <https://us02web.zoom.us/j/keFbPAvQoz>

**The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.**

REGULAR MEETING PORT OF POULSBO

MARCH 16, 2023

7:00PM

**Present:** Commissioner Rose, Commissioner Green, Commissioner Singer, Port Manager Madayag, Port Accountant Tripp, John Piccone

**Call to Order 7:00pm**

**Commissioner Comments**

Commissioner Green said everyone is out enjoying the weather.

Commissioner Singer said things are nice out on the docks. Come visit. The breakwater is looking great.

Commissioner Rose had a great trip and looking around at other marinas.

**Public Comments**

There was a public comment from someone with the sailing program who said Molly and herself had a good visit with Eugene on the phone a few days ago. She visited with the engineers on the docks to get an update about what's going on. She wonders about what John has to say tonight.

There was another public comment. He mentioned the dock boxes and how there are a number of dock boxes. He suggested the Port Manager come up with standard fiberglass dock box. He described the process about obtaining uniform dock boxes.

**Poulsbo Boater's Association Report**

The association gave their report.

**Consent Agenda**

**Motion:** Move to approve minutes from February 16, 2023

**Moved by:** Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

**Motion:** Move to approve the warrants as read.

**Moved by:** Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

**Old Business**

**Breakwater Updates**

Mr. Piccone said things are starting to look a lot like a breakwater. Floats are assembled and in place, including ones on the angled corner. The pilings have been cut and capped. The electricians have been working hard on their end. The fire suppression system and potable water system are both 90% completed. Looking over the next month or so, he expects



REGULAR MEETING PORT OF POULSBO

MARCH 16, 2023

7:00PM

electricians to be finished with the main feeder work that goes from the Anderson parking lot to AA Dock. They'll be finishing up the remainder of the wire poles and other accessories on the breakwater itself. By the end of next week, the fire and water system will be as complete as possible until we get AA connector float. There is no firm date on delivery for that yet, but he expects it in the next two to three weeks. All the pilings are done and complete. Just a matter of getting the hoops put in. the utility connections can happen that that point.

The 50' finger piers are the ones that'll be built and installed first, followed by 30' finger piers. He will keep everyone posted on the updates for delivery dates. Over the next month safety equipment, fire extinguishers, ladders, etc. are expected to arrive.

The E&F Dock preliminary grant score has been tallied and published. Poulsbo scored well and will be within range to receive the full funding that was requested (which was \$548,000). Awards come out in June. Mr. Piccone's schedule is to carry on with design and finish the corps permitting. He is still working on the original schedule plan for the 2023-2024 fish window.

X Dock and the various access improvements have gate requests sent out. They're due back to him by tomorrow. All indications point to gates falling within approved budgets. He will select a vendor and give notice to proceed. He knows the Port would like gates delivered with 90 days after notice to proceed is granted. Mr. Piccone anticipates having a vendor in place next week and will go ahead and start working on quotes on locksmiths to replace the C dock gate, two locks on restrooms, and the new gates.

#### **Dinghy Insurance**

Commissioner Singer asked Port Accountant Tripp if someone comes up with their dinghy, does the Port have the words to prepare to say for that type of dinghy with that type of motor does not require insurance, or if it does, what insurance does it require? He wants the standardized ability to make it very clear.

Eugene said this pertains to dinghy storage for permanent moorage who want to store small boats, but 14' or bigger needs insurance just like any other boat. Any verbiage for the bigger boats that come in with their own dingy can be written to clarify. This is what Commissioner Singer wants to be unmistakably clear about.

After brief consideration, the board agreed there is no verbiage to clearly present at this time. The board will work toward having something that is written, reviewed, and presented.

#### **New Business Items**

##### **Commissioner Responses to public comments/discussions**

There were none.

#### **Manager's Report**

See attached.

**Accountant's Report**

See attached.

**Molo Marina Software Upgrade – Carol**

**Motion:** Move to approve the Port Accountant to purchase and establish a software upgrade to Molo as per the current bid for \$4606.10, that includes the implementation fee.

**Moved by:** Commissioner Rose **Seconded by:** Commissioner Green

Motion passed unanimously.

**Motion:** Move to approve the Port Accountant to purchase the new Dell technology server for \$5730.75

**Moved by:** Commissioner Rose **Seconded by:** Commissioner Singer

Motion passed unanimously.

**Request for future agenda items and public comments**

Paul wondered about what the official position is of the Port with buoys. Eugene said staff are not supposed to go clip buoys unless the Port has proper authorization. He has been in contact with DNR, the police, and the Port will work together as one to police the bay.

Councilman Musgrove heard a rumor about a jurisdictional map and wondered about seeing it.

Aaron heard there was a Port employee operating a Port vehicle with a suspended license and wondered about any response to that. Eugene heard the same thing and scheduled all proper authorities to a meeting on Tuesday to find facts.

**Commissioner Comments**

Commissioner Singer said it was a good meeting. Thanked everyone for coming. The dock boxes, the aesthetics of the docks are important. There will be an open dock so the public can walk. The docks have some things that don't belong to the Port that need to be cleaned up. He wants to look at enforcing things and cleaning things up.

**Motion:** Move to approve to adjourn the meeting

**Moved by:** Commissioner Rose **Seconded by:** Commissioner Singer

Motion passed unanimously.

*Thomas K. Rose*

Thomas K. Rose (Apr 15, 2023 15:41 PDT)

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Thomas Rose, Commissioner & Chairperson

REGULAR MEETING PORT OF POULSBO  
MARCH 16, 2023  
7:00PM

*Jamie Green*

Jamie Green (Apr 8, 2023 11:16 PDT)

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Jamie Green, Commissioner

*Mark Singer*

Mark Singer (Apr 15, 2023 17:41 EDT)

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Mark Singer, Commissioner

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Cassidy Conners, Recording Secretary (Not in Attendance)

3/16/23

## Port Commissioner Meeting

### Maintenance: Eugene

- Sea bins have been Cleaned and are Functioning good.
- C dock spalling has been fixed. Some blocks may be redone as weather clears.
- Maintenance Team has started initial build of kayak racks 3 sections of racks are complete.
- City of Poulsbo has helped get new Led Lights in Jensen Parking lot.
- Blink Charging has upgraded charging units in Jensen Parking lot.

### Guest Moorage: Jannese

- Frosty Fest weekend was pretty successful! Throughout the weekend we were continuously thanked for recreating this event and giving the boaters and the community a reason to come out for the weekend. By in large most merchants are still calculating their sales/numbers. However, one merchant have said sales doubled from the previous year, while another one had the best sales pre-Valentine's Day in their history.
- Considering not having this event over the last 2 years we did have 72 boat night stays about 80% of what was recorded in 2020. We will be working with HDPa and businesses to smooth out some logistics for following year. This will only make this better in the years to come.
- We will be working with HDPa and businesses to smooth out some logistics for following year. This will only make this better in the years to come. A meeting to discuss those logistics for improvements will be held 2/16/23.

### Port overview looking forward: Eugene

- Poulsbo Strong Alliance meeting was great for ideas for tourism. Will be discussing next event for the city/port to fill the July 3<sup>rd</sup> void.
- (Refloating of boathouses to get rid of Styrofoam) Kevin Romine with Promine Designs.

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA March 3, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$0.00 and from the General Fund, this 3rd day of March 2023.

*Mark Singer*  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17942	Home Depot Pro VOIDED	-497.56
18148	Home Depot Pro	497.56
TOTAL		\$ -

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor



**PORT OF POULSBO**

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA March 3, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$444,488.14 and from the General Fund, this 3rd day of March 2023.

*Mark Singer*  
Mark Singer (Mar 18, 2023 09:15 PDT)

Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Mar 18, 2023 06:17 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)

Thomas Rose, Commissioner

Voucher #	Claimant	Amount
18149	Kelli Hodges	80.50
18150	Edward Jones	2,371.40
18151	David Brown	839.83
18152	Michael Tepper-Rasmussen	330.00
18153	Michael Tepper-Rasmussen	316.02
18154	Arne Lee	415.38
18155	Bank of America	296.59
18156	CSD Attorneys at Law	5,321.57
18157	Coast to Coast Hardware	65.24
18158	Home Depot	231.04
18159	Office Depot Credit Plan	515.92
18160	PetroCard	9,924.12
18161	PSE	5,796.63
18162	Quigg Bros Inc	412,042.91
18163	State Auditor's Office	5,097.99
18164	WWU	500.00
18165	Claude Manning	343.00
	<b>TOTAL</b>	<b>\$ 444,488.14</b>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Mar 20, 2023 08:07 PDT)

Port Auditor




PORT OF POULSBO

PAYMENT VOUCHER


18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA March 3, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,655.44 and from the General Fund, this 3rd day of March 2023.

  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P13536	Sean P. Bauman	1,498.76
P13537	Kaitlyn Cook	1,635.15
P13538	Chris C. Henry	906.84
P13539	VOID	
P13540	Kelli M. Hodges	1,859.69
P13541	Eugene F. Madayag	1,969.95
P13542	Nicholas C. Mandeville	1,256.40
P13543	Jannese M. Hunt	1,353.13
P13544	Carol L. Tripp	2,426.04
P13545	Ann M. Whaley	1,098.26
P13546	Jamie R. Green	445.13
P13547	Thomas K. Rose	550.41
P13548	Mark E. Singer	445.13
P13549	Cassidy P. Conners	210.55
TOTAL		\$ 15,655.44

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA March 17, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$13,619.43 and from the General Fund, this 17th day of March 2023.

*Mark Singer*  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

*Jamie Green*  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

*Thomas K. Rose*  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher # | Claimant               | Amount              |
|-----------|------------------------|---------------------|
| P13550    | Sean P. Bauman         | 1,466.58            |
| P13551    | Kaitlyn Cook           | 1,465.95            |
| P13552    | Chris C. Henry         | 905.51              |
| P13553    | VOID                   |                     |
| P13554    | Kelli M. Hodges        | 1,858.20            |
| P13555    | Eugene F. Madayag      | 1,965.93            |
| P13556    | Nicholas C. Mandeville | 1,252.51            |
| P13557    | Jannese M. Hunt        | 1,349.67            |
| P13558    | Carol L. Tripp         | 2,424.09            |
| P13559    | Ann M. Whaley          | 930.99              |
| TOTAL     |                        | <b>\$ 13,619.43</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~



PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA February 25, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$2,654.30 and from the General Fund, this 25th day of February 2023.

Mark Singer  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                       | Amount            |
|-------------|--------------------------------|-------------------|
| EFT 2/25/23 | WA State Department of Revenue | \$2,381.60        |
| EFT 2/25/23 | WA State Department of Revenue | \$272.70          |
|             | TOTAL                          | <b>\$2,654.30</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO


PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

February 28, 2023


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$69.00 and from the General Fund, this 28th day of February 2023.

  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

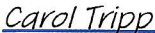
  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                                  | Amount  |
|-------------|-------------------------------------------|---------|
| EFT 2/28/23 | Washington State Business License Service | \$69.00 |
|             | TOTAL                                     | \$69.00 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA March 3, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,622.35 and from the General Fund, this 3rd day of March 2023.

*Mark Singer*  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher #  | Claimant                    | Amount            |
|------------|-----------------------------|-------------------|
| EFT 3/3/23 | US Treasury/Financial Agent | \$4,417.89        |
| EFT 3/3/23 | DSHS                        | \$204.46          |
| TOTAL      |                             | <b>\$4,622.35</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

March 10, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$13,768.00 and from the General Fund, this 10th day of March 2023.

*Mark Singer*  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                           | Amount             |
|-------------|------------------------------------|--------------------|
| EFT 3/10/23 | Washington Teamsters Welfare Trust | \$13,768.00        |
|             | TOTAL                              | <b>\$13,768.00</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~ EFT ~~~



PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

March 17, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,461.87 and from the General Fund, this 17th day of March 2023.

Mark Singer  
Mark Singer (Mar 18, 2023 09:15 PDT)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (Mar 18, 2023 06:17 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (Mar 18, 2023 15:45 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                    | Amount            |
|-------------|-----------------------------|-------------------|
| EFT 3/17/23 | US Treasury/Financial Agent | \$4,257.41        |
| EFT 3/17/23 | DSHS                        | \$204.46          |
| TOTAL       |                             | <b>\$4,461.87</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (Mar 20, 2023 08:07 PDT)  
Port Auditor

~~~ EFT ~~~