

**Poulsbo Port District – Port Commission
Poulsbo Marina – 18809 Front Street
Multi-Purpose Building on ‘E’ Dock**

Subject	*HYBRID* Regular Meeting Agenda	Date	August, 3 2023
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Thomas Rose (absent)	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Eugene Madayag, Port Manager; John Piccone, P.E., Carol Tripp, Port Accountant		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	COMMISSIONER COMMENTS	
3.	PUBLIC COMMENTS (limit of 3 minutes)	
4.	POULSBO BOATER’S ASSOCIATION REPORT	
5.	CONSENT AGENDA ITEMS (Next Res: 2023-4) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 7.6.23 & 7.20.23 B. Warrants: 18338 – 18380, P13656 – P13685, 7/10/23 EFT, 7/21/23 EFT, 7/25/23 EFT, 8/4/23 EFT in the amount of \$432,071.34.	
6.	OLD BUSINESS ITEMS	
	A. Comprehensive Plan – John Piccone & Carol Tripp	
7.	NEW BUSINESS ITEMS	
	A. Commissioner Responses to public comments/discussions	
	B. Kitsap Rowing Assoc.	
	C. Manager’s Report – Eugene Madayag	
8.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
9.	COMMISSIONER COMMENTS	
10.	EXECUTIVE SESSION – TO EVALUATE THE PERFORMANCE OF A PUBLIC EMPLOYEE – RCW 42.30.110 (1)(g)	<p>The Commission will now adjourn into an executive session to review the performance of a public employee, pursuant to RCW 42.30.110 (1)(g).</p> <p>The executive session is expected to last 20 minutes. Executive sessions are not open to the public.</p>

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

		<p>After the executive session the Commission will reconvene to the public portion of the meeting.</p> <p>It is anticipated that the Commission may take final action in the public portion of the meeting.</p>
11.	ADJOURN	
https://us02web.zoom.us/j/84775462411		

Meeting ID: 847 7546 2411

One tap mobile

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Meeting ID: 847 7546 2411

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PORT OF POULSBO
REGULAR MEETING MINUTES
AUGUST 3, 2023
7:00 PM

Present: Commissioner Green, Commissioner Singer, Port Manager Madayag, Port Accountant Carol Tripp, Port Engineer John Piccone

Call to Order 7:00pm

Commissioner Comments

Commissioner Green said she met with Parks and Rec for an informative meeting. She learned that in the interest of boosting the Port's social media presence, posts can be scheduled during popular activity times.

Commissioner Singer stated Commissioner Rose was absent from the meeting.

Public Comments

There were none.

Poulsbo Boater's Association

The association gave their report.

Consent Agenda

Motion: Move to approve the meeting minutes from July 6, 23 and July 23, 2023

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed.

Motion: Move to approve warrants as written.

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed.

Old Business Items

Comprehensive Plan

Mr. Piccone said the aluminum ramp's fabrication is now complete and he is waiting on installation in the next couple of weeks. He received word the navigation lights have shipped earlier in the week and the contractor will install them once they're received. BMI indicated they'll be done fabricating the 50' finger piers by August 28th. There still is no firm date on the 30' finger piers.

The E & F Dock design and specifications are 80% complete. He and Port Accountant Trip have been talking about some long lead procurement items (the electrical components) and it's not uncommon for those to take up to nine months from the time ordered to arrival. He explained the risks for extended electrical outages and wanted to shorten those as much as possible.

PORT OF POULSBO
REGULAR MEETING MINUTES
AUGUST 3, 2023
7:00 PM

Motion: Move to begin the process of securing the electrical substation supplies prior to construction

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed.

Port Accountant Tripp shared a spreadsheet that described capital improvement projects and their anticipated budget (dredging: \$1.1 million; X Dock relocation and electrical upgrades: \$1.1 million; B Dock float and pile refurbishment: \$1.1 million, among others). She will figure out an estimated timeline for grants along with the budget for the programs. The capital improvement list will need to be discussed eventually to figure out what the priorities are and what the board wants to do. The Commissioners agreed the spreadsheet was good as discussed regarding the order of the projects for Port Accountant Tripp to look closer at.

Mr. Piccone suggested, along with the priority dredging permit, the budget have a line item to determine what budget is sufficient for dredging. The dredging areas should be prioritized according to what's most needed to least needed. Dredging can be scaled to fit the budget number the Port is working with.

New Business Items

Commissioner Responses to Public Comments/Discussions

Commissioner Green said she is very open and receptive to the idea of a bi-annual joint PBA/Commissioner meeting to continue dialogue and moving forward together. She wanted to touch on Port Accountant Tripp's point about the workshop meetings (the second meeting of the month) continuing as a trial phase. She thinks it's worth putting together a pro/con list to see if it's going to interfere with approving items such as minutes, etc. If the workshop meetings are interfering with Port business, then maybe it's worth going back to the previous format.

Commissioner Singer wanted to talk about Stuart's mentioning people fearing retaliation. He wants the sense down at the Port to be one of no retaliation. All the Commissioners want is for the Port to run well and to run it in accordance with its regulations. He has heard several comments in the parking lot about how things are handled and done at the Port regarding the tenant who was recently removed from the Port. Those people making comments don't know the full circumstance, and because of privacy laws, the board will not be discussing the full circumstances. He can assure everyone there was no retaliation against that individual or any other individual at the Port.

Commissioner Singer said the handbook of the Port Regulations has all the rules the Port follows. If every one of the lessees followed the handbook, then no one could question the lease conditions, their moorage spot, fees, when they're due, or what can occur if fees aren't

PORT OF POULSBO
REGULAR MEETING MINUTES
AUGUST 3, 2023
7:00 PM

paid. Lessees who do not adhere to the regulations will have their lease terminated. He's realizing now that for quite a few past years, Port management did not want to 100% enforce the rules. Slack was given to some. Things were overlooked. Now it's going down hill and people think they can get away with things and then feel picked on because they're being held accountable to adhere to the regulations. The Poulsbo Marina regulations are the rules and regulations the Port will run by. It will be run fairly and treat each of the tenants the same. If there are questions about what lessees should be doing, please get a copy of the handbook and see what regulations apply. Every lessee signed the handbook and agreed to it. All the Port wants is for people to pay for their moorage so the Port can pay for things to better improve the Port. There is no retaliation.

Regarding unsigned letters, Commissioner Singer understands the intent of the PBA. He was one of the first people in the PBA when it was first formed. How can the board ever address a person if they don't address their letters describing their concerns? Come forward and talk to the board about it. Do it in a courteous manner. Let's agree to follow the handbook, communicate openly, and be a cohesive group that makes the Port successful.

Kitsap Rowing Association

Maryellen, the Vice President of the Kitsap Rowing Association, wanted to talk about who the association is, what they're about, and the challenges they face. The cost to row with the KRA is \$600. To row at a neighboring club is more than twice that. It is the KRA's philosophy to include anyone who wants to row. They don't want their club to be for the elite and don't want to raise the fees. They follow state regulations and state laws. They don't pay their coaches; their association is entirely volunteer run. The association has a due and fee assistance policy. They also have a scholarship fund. They offer safety classes and are partnering with the North Kitsap Fire Department.

Maryellen explained the association will have to find a place for their organization and they don't know where they're going to end up with the Port. They don't want to be stereotyped as a bunch of rich individuals who want to row. They are a group of simple people who want to row. Increasing fees and dues go against what they were founded for. They know their dock fees are going to go up and they don't know where they're going to go. They're at a tipping point and given the fact that they have opportunities to provide more rowing opportunities to people, they can't think outside of the box they're in right now. She asked the Port to embrace who the Kitsap Rowing Association is and to consider waiving dock fees or requiring a nominal fee. They have youth programs available and don't want to charge for those. She said the club will end up disappearing.

Manager's Report

See attached.

PORT OF POULSBO
REGULAR MEETING MINUTES
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7:00 PM

Public Comments & Requests for Future Agenda Items

Councilman Musgrove recommended a public comments section during the workshop meetings. He said the Port operates under slightly different rules than the City. Regarding the Kitsap Rowing Association, there's sometimes an opportunity for public benefit that things can be squeezed in and made clear there's not something for nothing. He encouraged the Port to search for things that could benefit the Port and be done on the Port's behalf.

There was a public comment stating when there is a public invitation to a meeting, the public needs to be provided with an opportunity to make comments (referring to the workshop meetings). He expressed concerns about the fire suppression system that was installed. One part is falling in the water already. He noticed fittings and bulbs are already starting to rust. If it fails in the next couple of years, he can guarantee the insurance companies will hold the Port liable.

Another public comment included questions about funding within the Port district. She wondered how annexation works and how big the Port district is. She also asked if the Port has any agreements with Parks and Rec.

Commissioner Comments

Commissioner Green said this meeting was informative and she enjoyed the information shared. She encouraged everyone to enjoy what's left of summer.

Commissioner Singer has never seen any previous commissioners just walk the docks and talk to people. He's been walking the docks half a dozen times just in the last week. He brings his family and talks to people on their boats. He needs tenants to understand the requirements. Management needs to understand the requirements and uphold them.

Executive Session

The Commission will now adjourn into an executive session to review the performance of a public employee, pursuant to RCW 42.30.110 (1)(g). The executive session is expected to last 20 minutes. Executive sessions are not open to the public. After the executive session the Commission will reconvene to the public portion of the meeting. It is anticipated that the Commission may take final action to the public portion of the meeting.

Entered Executive Session 8:20pm

Exited Executive Session 8:40pm

Motion: Move to approve the changes and job descriptions for the following positions: Guest Services Coordinator; Permanent Moorage Coordinator; Port Accountant Auditor Treasurer; Administrative Assistant; Accounting Technician 1

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

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REGULAR MEETING MINUTES
AUGUST 3, 2023
7:00 PM

Motion passed.

Adjourn 8:42pm

Thomas Rose, Commissioner & Chairman

Jamie Green
Jamie Green (Sep 8, 2023 13:40 PDT)

Jamie Green, Commissioner

MS
Mark Singer (Sep 15, 2023 15:16 PDT)

Mark Singer, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)

Port Commissioner Meeting

Maintenance : Eugene

- Maintenance has been working on safety devices in marina, cleaning and rebuilding life ring stands as needed. Also going through fire extinguisher checks and replacing cabinets.
- I discussed with the executive directors of ports Kingston and Bremerton if we could come and look at their facilities and look to see how maintenance can be improved on our end as well as there's. I will be setting this meeting up hopefully within the next few weeks.

Guest Moorage: Jannese

- The past few weeks we have completed all the many details for the paddling & comedy event.
- Last week I attended a meeting via zoom with the organizers of the 2024 Chris Craft Rendezvous. Their annual event has taken place in Port Orchard over the 2nd weekend in July for many years. I have tried to convenience them for several years to move this event to the Port of Poulsbo, with very little luck. (We were able to get a fall casual cruise organized with about 15 boats in attendance). We recently got very lucky, and they are considering moving to Poulsbo! There are still a few details to work on before a decision is made.
- Our 3rd Quarter Newsletter was completed and published on August 1st. I posted on the HDPAs FB page asking the members if they had information that they would like included in our Newsletter. Two of the members were eager and appreciative to be included.

Permanent Moorage: Kaitlyn

- Occupancy is 95% Due to customers selling their boats. The wait list for boats over 35' are looking at a year or more before a slip is available, we have 50 people on our wait list most of them are in the 35'-45' range.
- The gates on AA, A, B and C dock are operational. We have started the key exchange and Kaitlyn will be in the office on Saturday August 5th from 9am to 1:30pm to allow anyone who cannot come during the work week to stop by and trade the old keys out. Once again when the majority of the keys have been exchanged the code will be removed and you will only be able to access the dock with your gate key.

Port overview looking forward: Eugene

- I went to the All ports meeting on Monday, was very informative as we had open discussion with WPPA (Washington Public Ports Association) on appropriations at the federal level of funding repairs in our ports. It was very constructive and suggested in our talks as to possibly, all ports in our region joining together to help lobby with WPPA for that funding. More discussion will be coming in other meetings.
- In the All ports meeting I was able to discuss social media cross marketing with the other ports. Bremerton as well as Kingston and Poulsbo will join together to market events on each other's platforms to increase awareness of events.

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

July 21, 2023


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$176,721.34

and from the General Fund, this 21st day of July 2023.


Mark Singer (Aug 5, 2023 22:09 PDT)
Mark Singer, Commissioner

ATTEST:



Jamie Green (Aug 4, 2023 11:54 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

Voucher #	Claimant	Amount
18338	Edward Jones	2,420.47
18339	Edward Jones	2,428.29
18340	Air Gas USA LLC	355.80
18341	Bank of America	776.55
18342	CHS / Cenex	113.86
18343	CSD Attorneys at Law	12,478.50
18344	City of Poulsbo	189.80
18345	Coast to Coast Hardware	40.41
18346	Department of Ecology	65.00
18347	Department of Natural Resources	17,822.10
18348	Home Depot	160.83
18349	New Pig Corporation	294.66
18350	Olympic Springs	43.00
18351	PetroCard	71,867.27
18352	Propane Northwest	512.55
18353	PSE	2,350.75
18354	PUD #1 of Kitsap County	682.00
18355	Quigg Bros Inc	63,015.97
18356	RealPage Inc	41.78
18357	CenturyLink	76.34
18358	Home Depot Pro	153.74
18359	Tacoma Screw	301.67
18360	WWU	530.00
TOTAL		\$ 176,721.34

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Aug 4, 2023 09:03 PDT)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370


Kitsap County, WA

August 4, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$159,502.23 and from the General Fund, this 4th day of August 2023.


Mark Singer (Aug 5, 2023 22:09 PDT)
Mark Singer, Commissioner

ATTEST:


Jamie Green (Aug 4, 2023 11:54 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

Voucher #	Claimant	Amount
18361	Enduris Washington	72,559.00
18362	Elton Farley	225.12
18363	Tom Perkins	440.61
18364	Elisabete Garrett	207.56
18365	Joe McGrath	235.20
18366	David Nicholas	4.09
18367	David Nicholas	179.90
18368	Dutch Franz	243.75
18369	Air Gas USA	379.13
18370	Alexander Gow Fire Equipment	1,946.42
18371	Bank of America	1,569.95
18372	CSD Attorneys at Law	160.00
18373	Coast to Coast Hardware	63.99
18374	Home Depot	105.87
18375	Kitsap Networking Services	1,840.00
18376	Mathews Electric	10,807.50
18377	Office Depot Credit Plan	85.23
18378	Peninsula Fire Inc	28.42
18379	PetroCard	68,214.95
18380	Home Depot Pro	205.54
TOTAL		\$ 159,502.23

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Carol Tripp (Aug 4, 2023 09:03 PDT)
Port Auditor

PORT OF POULSBO

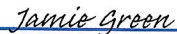
PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA July 21, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$13,987.95 and from the General Fund, this 21st day of July 2023.

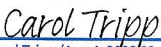

Mark Singer (Aug 5, 2023 22:09 PDT)
Mark Singer, Commissioner


Jamie Green (Aug 4, 2023 11:54 PDT)
Jamie Green, Commissioner

Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P13656	Sean P. Bauman	1,487.64
P13657	Kaitlyn Cook	1,498.61
P13658	Christopher C. Henry	897.40
P13659	VOID	
P13660	Yordon I. Henry	1,315.03
P13661	Kelli M. Hodges	1,845.77
P13662	VOID	
P13663	Eugene F. Madayag	1,952.88
P13664	VOID	
P13665	Nicholas C. Mandeville	1,245.50
P13666	Jannese M. Hunt	1,339.12
P13667	VOID	
P13668	Carol L. Tripp	2,406.00
TOTAL		\$ 13,987.95

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Aug 4, 2023 09:03 PDT)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~



PORT OF POULSBO

PAYMENT VOUCHER


18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

August 4, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$14,995.10 and from the General Fund, this 4th day of August 2023.

  
Mark Singer (Aug 5, 2023 22:09 PDT)  
Mark Singer, Commissioner

  
Jamie Green (Aug 4, 2023 11:54 PDT)  
Jamie Green, Commissioner

Thomas Rose, Commissioner

| Voucher # | Claimant               | Amount              |
|-----------|------------------------|---------------------|
| P13669    | Sean P. Bauman         | 1,481.62            |
| P13670    | Kaitlyn Cook           | 1,497.78            |
| P13671    | Chris C. Henry         | 527.90              |
| P13672    | VOID                   |                     |
| P13673    | Yordon I. Henry        | 1,155.01            |
| P13674    | Kelli M. Hodges        | 1,845.47            |
| P13675    | VOID                   |                     |
| P13676    | Eugene F. Madayag      | 1,952.26            |
| P13677    | VOID                   |                     |
| P13678    | Nicholas C. Mandeville | 1,247.76            |
| P13679    | Jannese M. Hunt        | 1,336.01            |
| P13680    | VOID                   |                     |
| P13681    | Carol L. Tripp         | 2,405.35            |
| P13682    | Jamie R. Green         | 445.13              |
| P13683    | Thomas K. Rose         | 445.13              |
| P13684    | Mark E. Singer         | 445.13              |
| P13685    | Cassidy P. Conners     | 210.55              |
| TOTAL     |                        | <b>\$ 14,995.10</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 4, 2023 09:03 PDT)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

July 10, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,489.00 and from the General Fund, this 10th day of July 2023.

Mark Singer

Mark Singer, Commissioner

ATTEST:

Jamie Green

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|-------------|------------------------------------|-------------|
| EFT 7/10/23 | Washington Teamsters Welfare Trust | \$15,489.00 |
| TOTAL | | \$15,489.00 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp

Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

July 21, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$4,607.05

and from the General Fund, this 21st day of

July 2023

  
Mark Singer (Aug 5, 2023 22:09 PDT)

Mark Singer, Commissioner

ATTEST:

  
Jamie Green (Aug 4, 2023 11:54 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

| Voucher #   | Claimant                    | Amount     |
|-------------|-----------------------------|------------|
| EFT 7/21/23 | US Treasury/Financial Agent | \$4,402.59 |
| EFT 7/21/23 | DSHS                        | \$204.46   |
| TOTAL       |                             | \$4,607.05 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 4, 2023 09:03 PDT)  
Port Auditor

~~~ EFT ~~~


PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370


Kitsap County, WA

July 25, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$29,273.37

and from the General Fund, this 25th day of July 2023.


Mark Singer (Aug 5, 2023 22:09 PDT)

Mark Singer, Commissioner

ATTEST:


Jamie Green (Aug 4, 2023 11:54 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|-------------|--------------------------------|-------------|
| EFT 7/25/23 | Employment Security Department | \$1,156.50 |
| EFT 7/25/23 | Dept of Labor & Industries | \$4,731.72 |
| EFT 7/25/23 | Paid Family Leave | \$635.08 |
| EFT 7/25/23 | WA State Department of Revenue | \$22,750.07 |
| TOTAL | | \$29,273.37 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Aug 4, 2023 09:03 PDT)
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

July 25, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$12,853.77

and from the General Fund, this 25th day of July 2023.

*Mark Singer*

Mark Singer (Aug 5, 2023 22:09 PDT)

Mark Singer, Commissioner

ATTEST:

*Jamie Green*

Jamie Green (Aug 1, 2023 11:54 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

| Voucher #   | Claimant                       | Amount      |
|-------------|--------------------------------|-------------|
| EFT 7/25/23 | WA State Department of Revenue | \$12,240.94 |
| EFT 7/25/23 | WA State Department of Revenue | \$612.83    |
| TOTAL       |                                | \$12,853.77 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*

Carol Tripp (Aug 4, 2023 09:03 PDT)

Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

August 4, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$4,641.53

and from the General Fund, this 4th day of

August 2023

Mark Singer

Mark Singer (Aug 5, 2023 22:09 PDT)

Mark Singer, Commissioner

ATTEST:

Jamie Green

Jamie Green (Aug 4, 2023 11:54 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|------------|-----------------------------|------------|
| EFT 8/4/23 | US Treasury/Financial Agent | \$4,437.07 |
| EFT 8/4/23 | DSHS | \$204.46 |
| TOTAL | | \$4,641.53 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp

Carol Tripp (Aug 4, 2023 09:03 PDT)

Port Auditor

~~~ EFT ~~~