

Poulsbo Port District – Port Commission
Fire Station 71 – 911 NE Liberty Road
Poulsbo, WA

Subject	*HYBRID* Regular Meeting Agenda	Date	10/17/2024
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Mark Singer	End Time	9:00 PM
Commission Members	Jamie Green, Jay Lawrence		
Staff Present	Daryll Trask – Harbormaster, Carol Tripp – Port Accountant, John Piccone, P.E.		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	EXECUTIVE SESSION – To Discuss with Legal Council Representing the Port, Litigation or Potential Litigation – RCW 42.30.110(1)(i)	<p>The Commission will now adjourn into an executive session to discuss with legal counsel representing the Port, litigation or potential litigation pursuant to RCW 42.30.110(1)(i).</p> <p>The executive session is expected to last 15 minutes. Executive sessions are not open to the public.</p> <p>After executive session, the Commission will reconvene to the public portion of the Commission meeting.</p> <p>It is anticipated that the Commission may not take final action in the public portion of the meeting.</p>
3.	COMMISSIONER COMMENTS	
4.	PUBLIC COMMENTS (limit of 3 minutes)	
5.	POULSBO BOATER’S ASSOCIATION REPORT	
6.	CONSENT AGENDA ITEMS (Next Res: 2024-09) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 10/3/24 B. Warrants: 18923 – 18937, P14076 – P14095, 10/10/24 EFT, 10/11/24 EFT, 10/25/24 EFT, 10/31/24 EFT in the amount of \$83,247.80. C. Resolution: 2024-09 Close ‘Capital Improvement’ fund and transfer funds into general fund	

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

7.	OLD BUSINESS ITEMS	
	A. Engineering update – John Piccone, P.E.	
	B. Reservation Policy	
8.	NEW BUSINESS ITEMS	
	A. Commissioner Responses to public comments/discussions	
	B. Job Descriptions – Maintenance 2, Guest Moorage Admin, Guest Moorage Attendant	
	C. Manager Report-Daryll	
	D. 2025 Commission Chair Election	
9.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
10.	COMMISSIONER COMMENTS	
11.	ADJOURN	

<https://us02web.zoom.us/j/85983935607>

Meeting ID: 859 8393 5607

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